

December 12, 2024



Dear Colleague,

As part of the Pennfor implementation, we are aligning tuition assistance policies with UPHS.

Critical Dates for Tuition Assistance Users

- Beginning Jan. 2, Edcor is the platform where tuition assistance requests are submitted. Access Edcor on StarNet Quick Links.
 - Note: courses taken at SJU Lancaster now require pre-approval through Edcor.
- **New extended date! Dec. 23 at 4 p.m.:** Last day to submit for tuition reimbursement in **K2**

Please note: *If you do not submit grades by Dec. 23rd at 4pm in K2, you will need to follow the pre-approval process in Edcor after Jan. 2 to have your Fall classes approved and paid for.*

Learn more about changes to our tuition assistance policy by visiting the [LGH benefits website](#) or the policy center accessible via StarNet.

If you have questions, please contact the LGH Tuition Assistance team:

- Phone: (717) 544-4915
- E-mail: SM-TuitionAssistance@penmedicine.upenn.edu

Sincerely,

HR – Tuition Assistance